

## **HUDSONVILLE CITY COMMISSION**

### City Commission Minutes

June 11, 2024

Mayor Northrup called the regular session of the Hudsonville City Commission to order on Tuesday, June 11, 2024 at 7:00 PM. The Pledge of Allegiance was stated and a moment of silence was held.

Present: Mayor Northrup, Commissioners Bolhuis, Brandsen, DeVree, Groot, Nyitray, City Manager Dotson, City Attorney Wood, Finance Director Smith and City Clerk Gruppen.

Absent: Commissioner Kamp

### **PUBLIC COMMENTS/PRESENTATIONS**

1226. Ryan Ferrier and Mandy Cooper, Lakeshore Advantage – gave an annual update on projects in Hudsonville and around Ottawa and Allegan Counties. Ryan was introduced as the new Business Solutions Manager

Fire Chief Steve Essenburg – held a badge pinning ceremony for recently promoted firefighter Montana Baar.

### **CONSENT AGENDA**

1227. Motion by Northrup to approve the Consent Agenda consisting of the following:

1. City Commission regular session minutes dated May 14, 2024.
2. City Commission work session minutes dated May 28, 2024.
3. Terra Square Advisory Board meeting minutes dated May 8, 2024.

All aye, motion carried.

### **PUBLIC HEARINGS**

1228. Public Hearing on Commercial Rehabilitation District Creation for Prospect Flats, LLC.

Mayor Northrup opened a public hearing at 7:28 PM, to consider a request by Prospect Flats, LLC to establish a Commercial Rehabilitation District. Trevor Petroelje, President of MOXIE Real Estate & Development, was present.

Receiving no public comments, the hearing was declared closed.

Motion by Groot, seconded by Brandsen, to adopt Resolution No. 24-1796 to approve the Commercial Rehabilitation District for the Prospect Flats, LLC redevelopment project.

Yea 6, nay 0, motion carried.

1229. Public Hearing on Proposed Budget for Fiscal Year 2024-2025 – Presentation by R. Tyler Dotson, City Manager.

Mayor Northrup opened a public hearing at 7:32 PM to consider the City of Hudsonville annual budget for the 2024-2025 Fiscal Year. City Manager Dotson presented highlights of the budget.

Receiving no public comments, the hearing was declared closed.

Motion by Brandsen, seconded by DeVree, to approve Ordinance No. 24-333 adopting the Annual Budget for Fiscal Year 2024-2025, approving millage levies and other matters related thereto.

Yea 6, nay 0, motion carried.

**NEW BUSINESS**

**Public Safety**

1230. Fire, Police and Emergency Management statistical reports for May were received as information.

1231. Traffic Control Order.

Motion by Nyitray, seconded by Groot, to approve temporary Traffic Control Order No. 24-01 for closure on Harvey Street from Plaza Ave to School Ave on July 11, 18 and 25, 2024 from 4PM to 9PM for Happenings on Harvey.

Yea 6, nay 0, motion carried.

**Finance**

1232. City Treasurer's Financial Reports for May were received as information.

1233. Payment of Bills.

Motion by Brandsen, seconded by DeVree, to confirm the payment of the bills in the amount of \$396,083.78 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 6, nay 0, motion carried.

1234.        ACH Funds Distribution.  
Motion by Brandsen, seconded by DeVree, to confirm the funds distributed via automated clearing house in the amount of \$143,709.52 which were distributed between meetings and reviewed by the City Manager.
- Yea 6, nay 0, motion carried.
1235.        Budget Adjustments 14-23.  
Motion by Brandsen, seconded by Groot, to adopt the 2023-2024 budget adjustments 14-23, as drafted.
- Yea 6, nay 0, motion carried.
1236.        Delinquent Utility Bills to Taxes.  
Motion by Brandsen, seconded by DeVree, to approve Resolution No. 24-1795 authorizing and directing placement of delinquent water and sewer charges on real property tax statements.
- Yea 6, nay 0, motion carried.
1237.        Authorization to Sign Lease – Unit A.  
Motion by Groot, seconded by Bolhuis, to authorize the Mayor and Clerk to sign the lease with Open Water Group LLC.
- Yea 5, nay 0, 1 abstain (Brandsen), motion carried.
1238.        Authorization to Sign Lease – Unit B.  
Motion by Groot, seconded by Brandsen, to authorize the Mayor and Clerk to sign the lease with Derek Doughty.
- Yea 6, nay 0, motion carried.
1239.        Terra Station Bond Payment.  
Motion by Brandsen, seconded by Groot, to approve paying off the Terra Station Bond in the amount of \$1,350,000 plus accrued interest.
- Yea 6, nay 0, motion carried.

1240. Updated Purchasing Policy.  
Motion to approve the City of Hudsonville Purchasing Policy.<sup>1</sup>

Yea 6, nay 0, motion carried.

**Department of Public Works**

1241. Request to Purchase Street Sweeper.  
Motion by DeVree, seconded by Groot, to purchase, on or after July 1, 2024, of one (1) Schwarze A7 Tornado SE Street Sweeper, per the attached quotation, from Frederickson Supply for the amount of \$339,500.

Yea 6, nay 0, motion carried.

**Administration**

1242. Fiscal Year Fee Schedule 2024-2025.  
Motion by Groot, seconded by DeVree, to approve the Fiscal Year 2024-2024 Fee Schedule as presented.

Yea 6, nay 0, motion carried.

**Appointments to Boards and Commissions**

1243. Motion by Groot, seconded by Nyitray, to approve the Mayor's appointments to boards and commissions as listed:

Board of Review	Evan Groot	term ending 6/30/27
Planning Commission	David Bendert Julie Schmuker	term ending 6/30/27 term ending 6/30/27
Zoning Board of Appeals	Ron Foster Jeremy Heward, alternate	term ending 6/30/27 term ending 6/30/27
Local Officers Compensation	Mike VanderLaan Nathan Hansen	term ending 6/30/28 term ending 6/30/29
DDA	Dana Sorensen Kirk Perschbacher Jack Groot Jodi Cole Meyer	term ending 6/30/27 term ending 6/30/28 term ending 6/30/28 term ending 6/30/28

Yea 6, nay 0, motion carried.

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<sup>1</sup> The policy is intended to constitute prior approval of the City Commission for expenditures made in accordance with this policy, that are approved as part of the budget.

**City Manager's Report**

1244. City Manager Dotson gave his monthly report including updates on projects around the City.

**ADJOURNMENT**

1245. The regular session was adjourned at 8:58 PM.

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Jill Gruppen  
Hudsonville City Clerk

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Mayor Northrup